Database Cleanup:
ERRORS IN THE CATALOG!

Sue Trombley
Assistant Librarian, Technical Services
Arizona Health Sciences Library
Tucson, Arizona
“The common goal of all health sciences libraries is to provide access as efficiently and effectively as possible to the information resources needed in the work of the institution of which the library is a part.”

Louise Darling
“The ‘core business’ of the library is to facilitate people’s access to the record of validated human knowledge.”

Jose-Marie Griffiths
CIO; Professor of
Information Science
U. Michigan, Ann Arbor
“To produce a successful catalog, all books and other materials must be cataloged/indexed so they can be found.”

Elizabeth N. Steinhagen,
Sharon A. Moynahan
Cataloging & Classification Quarterly
“The boredom that was sometimes experienced as a cataloger has given way to stress. Ahh, progress.”

James R. Dwyer
Head, Bibliographic Services
CSU, Chico
The Five Laws of Library Science

• Books Are For Use
• Every Reader His Book
• Every Book Its Reader
• Save The Time Of The Reader
• Library Is A Growing Organism

S.R. Ranganathan
“As its keepers, technical services staff must seek to ensure that the online catalog remains flexible, inclusive, and at the core of all library services. To do otherwise is a disservice to our readers and to our profession.”

William Gray Potter
University Librarian
University of Georgia
Commonly Misspelled Words

• Opthamology (etc.)
• Theraputic
• Siezures
• Patinet
• Neoplasmas
• Ultilization
• Millenium

• Additions/Addictions
• Automatic/Autonomic
• Psychiatry/Physiatry
• Track/Tract
• Advanced/Advance
• Medical/Medial
• Annuals/Annals
OOPS

• Pennsylvania State’s online error reporting system
• Instituted in early 1980s
• O O P S
• Be polite, or request may be deleted...
Avoid Procrastination

- Work at work
- Is it necessary?
- Pick your day
- Start w/master plan
- Divide and conquer
- Worst is first
- In your face till done

- Tell someone
- Steal bits of time

J. Wesley Cochran
Time Management Handbook for Librarians
“As catalogers, we know that the deeper our knowledge of the rules, the greater our ability to see cataloging problems.”

Pat Oddy
British Library,
Boston Spa, UK