A message from the President
Hope to see you in Scottsdale!

The board and business meetings held last Friday, November 16th were busy and productive. Be sure to look for minutes of the meetings from the 16th in a future issue of this newsletter. In addition to the business meetings, Feili Tu, Assistant Professor in the School of Library and Information Science at San Jose State University, gave a very informative talk on Medical Informatics and her experiences attending the recent meeting of the American Medical Informatics Association in Washington, D.C.

Members of the Board and myself are looking forward to as many of you as possible joining us as we travel down to Scottsdale, Arizona for the MLG SCA/NCNMLG Joint Meeting to be held January 30th through February 2nd, 2002. Be sure to peruse the Joint Meeting web site which can be launched directly from the opening page of the NCNLMG web site. The theme for the next Joint Meeting will be: “Doing it ourselves! ‘Open Source’ and Other Options for Libraries in the Information Age”. The programs and continuing education for the meeting focuses on outreach, partnering and creating entrepreneurial enterprises as we look for new opportunities to enhance our skill set and expand the services we provide. The Welcome Reception on January 30th promises to be a wonderful opportunity to network with our Southern colleagues and all join in with Latin jazz and salsa dancing.

Take time to register today and see you in Scottsdale!

THANK YOU!

Thank-you card received on September 18, 2001 from Karl Levitt, for the donation in Judith Levitt’s memory.

Dear Northern California and Nevada Medical Library Group:
This is a belated thank you for your contribution to the Palo Alto Children’s Library in memory of my wife, Judith. The fund, now totaling $4,000, is being used to purchase books on folk tales, Jewish culture, and storytelling in general, all recent passions of Judith.

I do not know most of you personally, but Judith spoke often about how much she enjoyed the professional meeting at NCNMLG, and your friendship which, I believe, started when she was a library assistant at Stanford, then a M.S student at Berkeley, and of course, a librarian at Davis.

Thank you again for being good friends and colleagues of Judith.

Karl
CONTINUING EDUCATION

Save these dates!

MLA SATELLITE CONFERENCE ON PERSONAL DIGITAL ASSISTANTS (PDAs)
Wednesday, Feb 6, 2002

“Personal digital assistants (PDAs) are taking the health care industry by storm. To keep on top of the trend, MLA will host the satellite teleconference "Sync or Swim: Managing the Flood of PDAs in Health Care" on February 6, 2002, at 2:00 P.M. Central Time.” Additional information is at: http://www.mlanet.org/education/telecon/pda/index.html

- California and Nevada locations will be posted to the NCNMLG discussion list.
- If you have hosted satellite conferences in the past, please consider doing so again.

NCNMLG SPRING CE:
CREATING DATABASE-DRIVEN CONTENT FOR YOUR WEB SITE
Friday, March 22, 2002

NOTE: As of Monday, November 19, 2001 the following class has been cancelled due to unavailability of the instructor. We will announce a replacement class as soon as possible.

Watch for additional information on the NCNMLG discussion list, in the January-February newsletter, and at the Joint Meeting.

- Candace Walker & Vickie Sanders, CE Co-Chairs

NOMINATIONS

NCNMLG AWARD FOR PROFESSIONAL EXCELLENCE

We have many outstanding members in our chapter! The purpose of this award is to recognize one of them for significant contributions to NCNMLG and to health sciences librarianship. Previous recipients are Dorrie Slutsker, Ysabel Bertolucci, Jacqueline Wilson, Leonard Shapiro, Jo Anne Boorkman, Nancy Whitten Zinn, Justine Roberts, and George McGregor.
Criteria for the award include the following:

1. Candidate's contributions are significant towards the advancement of health sciences librarianship through the endeavors of NCNMLG.
2. Candidate's contributions may include, but are not limited to, service to the group, publications, presentations, and projects.
3. Candidate is a member of NCNMLG at the time of nomination and has been a member for at least two years.

Recipients receive a check for $200.00 and a commemorative plaque.

If you would like to nominate someone, don't delay! Please complete the simple form below and send it with a letter of nomination to the Awards and Honors Committee. You may fax or email your nomination to meet the deadline, but you must follow this with a signed copy within a week. If you have any questions, please call Lisa Lott Jerant, chair of the committee, at (530) 754-5874, fax at (530) 752-4718, or email at lljerant@ucdavis.edu. Deadline for nominations is December 1, 2001.

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NOMINATION FORM
NCNMLG AWARD FOR PROFESSIONAL EXCELLENCE

Name of Candidate:
Institution:
Address:
Telephone:

PLEASE STATE WHY YOU BELIEVE THE CANDIDATE DESERVES TO RECEIVE THIS AWARD:

Nomination submitted by:
Institution:
Address:
Telephone:

Return by December 1, 2001 to: Lisa Lott Jerant, Chair
NCNMLG Awards and Honors Committee
Carlson Health Sciences Library
UC Davis
One Shields Ave.
Davis, CA 95616
Apply for a Medical Library Association Continuing Education Grant Today!

If you....

- hold a graduate degree in Library Science
- are a practicing health science librarian with at least two years experience
- are a citizen of the United States or Canada
- are an individual member in the Medical Library Association

...then you could be eligible for a cash award of $100 to $500 to pay for a CE Program in the USA or Canada

For more details and a copy of the application visit MLA’s website at:

http://www.mlanet.org/awards/grants/index.html

Deadline 12/01/01
MORE GRANTS

You are invited to apply the Medical Informatics Section/MLA Career Development Grant. Medical Informatics Section has just generously increased the grant amount from $1000 to $1500 this year to support a career development activity that will contribute to advancement in the field of medical informatics. Up to two individuals will receive awards up to $1500 each and will be honored at the MLA Annual Meeting. The description of the grant and the application form are available online (in PDF format) at: http://www.mlanet.org/pdf/awards/medinfoapp_032000.pdf

Please submit completed application and all related materials by December 1 to:

Professional Development Department
Medical Library Association
65 E. Wacker Place, Suite 1900
Chicago, IL 60601;

312/419-9094, Ext. 28
312/419-8950 Fax
mlapd2@mlahq.org

STILL MORE GRANTS

Four EBSCO/MLA Annual Meeting Grants available

The EBSCO / MLA Annual Meeting Grant was established by EBSCO Subscription Services to enable a medical librarian working in a health sciences library to attend the Medical Library Association (MLA) Annual Meeting. Four grants of up to $1,000 each are available. The grants seek to encourage participation in MLA by providing an opportunity to attend an annual meeting (this year in Dallas, Texas on May 17-23, 2002 - http://www.mlanet.org/am/).

This is an excellent opportunity for librarians at any stage in their career who have not attended an MLA meeting to benefit from the outstanding programs and educational opportunities available at the Annual Conference. In order to qualify, applicants must be currently employed as a medical librarian and have at least two years experience as a librarian in a health sciences library at the time of the annual meeting.

The EBSCO / MLA Annual Meeting Grant Jury weighs other criteria in recommending an applicant to the Board, including the level of participation in the upcoming meeting, i.e.: presentations, committee memberships, and jury assignments.

Applying is easy! Fill out a simple form and write a 200-word statement answering the question, "What do you expect to gain professionally and/or personally by attending the MLA Annual Meeting?" Applications are available on MLANET at http://www.mlanet.org/awards/grants/. For further information, contact Anne Greenspan, MLA Research and Professional Recognition Coordinator, at 312/419-9094 x28 or email mlapd2@mlahq.org.

Completed applications are due December 1, 2001.
FELLOWSHIPS

The Medical Library Association solicits candidates for the ISI/MLA Doctoral Fellowship to be awarded in 2002.

This award is sponsored by the Institute for Scientific Information to foster and encourage superior students to conduct doctoral work in an area of health sciences librarianship of information sciences. It is granted biannually. The $2000 award supports research or travel applicable to the completion of a doctoral project or augments a larger, separately funded project relevant to health sciences librarianship which is part of the requirements of a doctoral degree. It may not be used for tuition.

The candidate must be a graduate of an ALA-accredited school of Library Science enrolled in a Ph.D. program with emphasis on biomedical and health-related information science. The candidate should have advanced to candidacy to assure acceptance of the project toward Ph.D. requirements. Preference is given to applicants who have at least 80% of their course work completed and an approved dissertation prospectus.

The candidate must be a citizen of or have permanent residency in the United States or Canada. All applications must be received at MLA Headquarters by December 1, 2001. Information and the application form are available on MLANet (mlanet.org/awards) or contact Lisa Fried at mlapd2@mlahq.org or 312/419-9094 x28.

SCHOLARSHIPS

Medical Library Association Scholarship
http://www.mlanet.org/awards/grants/index.html

The Medical Library Association is offering a scholarship of up to $5,000 to encourage library school students who show excellence in scholarship and potential for accomplishment in health sciences librarianship.

Eligibility:
1. Applicant must be a student entering an ALA-accredited library school OR a student who has at least one-half of the requirements of the program to finish when the scholarship is awarded in February.
2. Applicant must be a citizen of or have permanent residence in either the United States or Canada.
3. Past recipients of the MLA Scholarship or the MLA Scholarship for Minority Students are not eligible.

To Apply:
Application forms can be requested from the Professional Development Department of the Medical Library Association or downloaded from the Web site listed above. The application packet includes: a completed application form; at least two and no more than three letters of reference; an official transcript from each college or university attended; and a statement of career objectives. Return the completed forms to:

    Professional Development Department Attention: Lisa C. Fried
    Medical Library Association
    Suite 1900, 65 East Wacker Place
    Chicago, IL 60601-7298
    E-mail: mlapd2@mlahq.org

Application Deadline: December 1
CONGRATULATIONS!

Ronald E. Schultz
Former librarian for the California College of Podiatric Medicine is now head of the Medical Library for Sutter Medical Center of Santa Rosa.

Joan Chilton
Former librarian of Sutter Medical Center of Santa Rosa retired in November 2001.

Janice Perlman-Stites
After more than eleven years as Manager of Library Services at Seton Medical Center, Janice Perlman-Stites has left her position and relocated to the city of Sonoma in Sonoma County. Replacing her will be Tilly Roche former Assistant Director of the Schmidt Medical Library at the California College of Podiatric Medicine.

With her move to the Wine Country, Janice plans to take some time to live the “good life” exploring the local wineries and restaurants. After a few months rest she hopes to find a part-time position that will allow her to also do some traveling with her recently retired husband. Janice can be reached at her new e-mail: jperlmanstites@hotmail.com

Tilly Roche
Until CCPM moved to Vallejo in July, Tilly had worked for the College since 1987. She’s excited about her move from an academic medical library to a hospital environment and for the opportunity to continue Janice’s legacy of quality library services at Seton. As a resident of Half Moon Bay, Tilly is pleased to be working for the hospital system (which includes Seton Coastside in Moss Beach) that serves her community. She will be starting at Seton November 27th.

BOARD MEETING - MINUTES

Wednesday, September 19th, 2001
1:00 PM to 2:30 PM

Present:
Doug Varner, Sara Pimental, Vickie Sanders, Annette Osenza, Rikke Greenwald, Lisa Lott Jerant, Rebecca Davis, Dorothy Schmidt, Candace Walker, Anne Shew, Barbara Ryken, Roger Brudno, Karen Halverson, Terry Henner, David Brown

Call to Order:
Doug Varner called the meeting to order at 1:05 p.m.

Minutes:
Approval of June 22, 2001 Executive Board Transition Meeting. Doug Varner accepted the June 22, 2001 minutes as written. Roger Brudno seconded the motion. Annette Osenza carried the motion. The minutes are approved as submitted by the secretary.
Treasurer’s Report:
Annette Osenga presented the "Balance Sheet Summary Report 6/1/01 through 8/31/01" as follows:
Total Income $ 228.56
Total Expenses 476.73
Income Expenses 248.17
Balance Forward Checking 8990.05
Balance Forward Money Market 12577.08
Doug accepted the "Balance Sheet Summary Report 6/1/01 through 8/31/01" as written. Rikke Greenwald second the motion. Barbara Ryken carried the motion. The treasurer’s report was approved as submitted.

Annette will submit the "Balance Sheet Summary Report 6/1/01 through 8/31/01" to the newsletter. The next newsletter is due November 15, 2001.

Membership Checks
Membership checks will be forward to Annette. Annette and Cynthia Seay to work out the logistics of who will photocopy the checks. Cynthia’s membership process is to photocopy the check and keep a data entry list of the checks. Cynthia is presently on sick leave.

Before the next meeting, Annette will contact Mr. King, the auditor, to audit the books.

Annette asked if the following committees would be submitting budgets: Program, Nominating, AHIP and ILL. Program, Nominating and AHIP had no budget expenditures. David Brown will ask Ron Schultz to contact Annette in regards to ILL Budget.

Annette received a thank you note from Judith Levitt’s family. The text of the card will be published in the next newsletter.

Bylaws Update
Dorothy Schmidt discussed two proposed bylaw changes.
1. Under Article IV Officers. Section 1. Officers and Terms of Office Part A., the proposed change is to delete the past president as an elected voting officer for the third year. In recent years it has been difficult to find candidates to commit to the position of Vice-President/President Elect for three years. Two years would make the position more attractive. See page 5 of the March/April NCNMLG Newsletter for addition information.

Mary Beth Train stated the members have a copy of the proposed change. A print copy of the proposal must be brought before the members at the first general business meeting.

An electronic mailing and mail to those with no electronic address will be performed to notify members of the proposed change. To pass the proposed change, there must be 2/3 vote of those present at the Joint Meeting. This is a holdover for the first board meeting in mid November 2001.

2. The second issue is how much notice should be given on an upcoming meeting. The NCNMLG Bylaws state three weeks in advance. The MLA Bylaws state 30 days advance notice. The question is should there be a bylaws change. Annette checked the incorporation document which makes no mention of notice of a meeting. The original NCNMLG constitution states there should be three weeks meeting notice.

After discussion it was decided this is a minor point not worthy of discussion.

Rebecca Davis motioned to observe three week notification of meetings as reflected in the bylaws. Mary Beth Train second the motion. Doug Varner carried the motion. The motion to observe the three week notification of meetings as proposed is approved by the board.
There are no stipulations in the bylaws which state the president can terminate an appointment at the president's discretion. The discussion will be tabled till the meeting in November. Dorothy will check the MLA Bylaws on this issue. Roger to gather sample clauses from other organizations. Doug will also gather information on how other organizations handle this issue.

**ILL Coupon Report**

Doug Varner and David Brown went through the NCNMLG archives at UCSF to locate coupon records to figure out how many coupons are in circulation. Doug is attempting to locate invoices for cutting coupons.

David was asked why we don't charge sales tax. He replied we are not selling anything. It is not an object, but a symbol representing money.

Sara Pimental stated NCNMLG follows the Southern California chapter in setting up the coupon policy. David will contact the Southern California coupon manager in regards to this matter. Sara said we are not selling anything, but acting as a broker.

**2004 Joint Meeting Update**

Rebecca contacted Kathy Murray, Chairman of the Pacific Northwest Medical Group, in regards to her interest in joining the 2004 Joint Meeting. The Pacific Northwest Group uses the joint meeting as a fundraiser. If acceptable to us they would budget accordingly for 2004, and come as our honored guest. This would include an additional 60-75 guest. However, two stipulations from the Pacific Northwest Group are CE classes to meet the needs of their group, and meeting space for an executive meeting. The CE committee would work with the Pacific Northwest to meet their needs. Additional meeting rooms would be set up for the Pacific Northwest Medical Groups business meeting.

Doug moved that NCNMLG collaborate with Pacific Northwest Medical Group in setting up and being our honored guest at the 2004 Joint Meeting in Sacramento CA. Mary Beth Train second the motion. Rebecca Davis carried the motion. The motion was approved. NCNMLG will collaborate with Pacific Northwest Medical Group for the 2004 Joint Meeting.

Roger Brudno reported 36% of the membership have renewed their membership. Three renewal notices (two specific and one general) are sent to members. Two new members have joined the group. Roger would like to work with public relations to drive up membership as members have been declining over the past three years. There are 223 current members.

Doug will have Cathleen Le Grand, Public Relations Chair, contact Roger in regards to recruitment and retention. Roger felt one way to publicize the organization would be to advertise in Latitudes.

**MLA Benchmarking Initiative**

Doug Varner stated he plans to have Lynn Van Houten participate in meetings. She has benchmarking strategies in the works, and will be promoting the initiative.

**Scheduling of Next Board / Programming/ Business Meeting**

Doug has scheduled the next board meeting for November 13, 2001. It will take place at an East Bay location either UC Berkeley, downtown Oakland Kaiser or Chiron. Sara and Doug are working on the meeting location. The plan is to have the board meeting as follows:

- 10am to 11:30am: Board Meeting
- 11:30am to 12pm: General Meeting
- 12pm to 1pm: Lunch
- 1pm-2:30pm: Program on the "Concepts in Medical Informatics" Presenter: Feili Tu

**Memorial**

Nancy Magnum loss her stepdaughter, Deora Bodley, aboard the United Airlines Flight 93 on September 11, 2001. Doug will send a card from the Board. All board members will email Doug with their sentiments, and he will send the message on behalf of the executive board. A donation will be made to the charity of choice. If no preference, we will make a choice.
Continuing Education Report
Candace Walker reported Kristin Antelman, University of Arizona, will present a CE on "Database Driven Websites." PSRML will contribute $1000 to the program to be held in March 2002. We are looking for a site with good public transportation that would accommodate 40-50 people. The class is lecture format, and a meeting room with internet access is needed.

Board Position Openings
Doug Varner is working on filling the following board positions: Documentation, Programming, and Long Range Planning.

Web site redesign update
Peggy Tahir will be working on the NCNMLG web redesign. Ed Bierman will continue to be involved in the redesign, but will be turning over the project to other individuals.

Other Items from Members
Roger Bruno asked if the group has considered group buying power of full text references. Historically, NCNMLG has not structurally performed group purchase power. Rebecca Davis will contact MLA for models of collective buying power. Roger, Sara Pimental and Doug Varner will have an informal discussion on how to approach collective purchase power.

Adjournment
Doug Varner called for a motion to adjourn the meeting. Mary Beth Train second the motion. Annette Osenga carried the motion. Meeting adjourned at 2:30p.m.

PROPOSED BYLAWS ADDITION

I propose an addition to the bylaws to give the President the discretion to terminate committee appointments if needed. This addition is to become Part E, Section 1 under: Article VII.

The proposed addition is:

Article VII. Committees. Section 1. Standing Committees. Part E

The President shall have the discretion to terminate appointments.

Rationale:
The chapter is proposing this addition to bring our bylaws into compliance with the MLA model bylaws revised 9/2000. The language in this revision follows exactly that of MLA’s new bylaws. This provision in the bylaws will serve as a safeguard to the chapter and may protect it in case of legal action brought by a member.

Procedure:
This announcement constitutes the initiation of the proposed amendment. Written notice shall be mailed to all NCNMLG members 30 days prior to the next business meeting, via the newsletter to be published November/December 2001. There will be a business meeting at the 2002 Joint Meeting in Scottsdale, Arizona. Providing there is a quorum of members present at that meeting, this amendment will be voted on. A two-thirds majority of the members present shall determine the disposition of the amendment.

- Submitted by Dorothy Schmidt, November 13, 2001
  Chair, Bylaws Committee 2001/2002
TREASURER’S REPORT

NCNMLG Accounts Prepared 11/ 15/ 01
Balance Sheet Summary Report
6/ 1/ 01 through 10/ 31/ 01

INCOME

- CE registration $ 60.00
- Interest income $ 128.14
- Membership dues $ 2,670.00

TOTAL INCOME $ 2,858.14

EXPENSES

- Awards & honors $ 50.00
- Donation $ 100.00
- Other expenses $ 239.89
- Postage $ 121.77
- Program costs $ 447.53
- Supplies $ 78.34

TOTAL EXPENSES $ 1,037.53

TRANSFER $ -

INCOME less EXPENSES $ 1,820.61

ACTIVITY 8/ 31/ 01 through 10/ 31/ 01
- Starting balance checking $ 8,990.05
- Starting balance money market $12,577.08
- Balance forward checking $ 8,343.12
- Balance forward money market $15,201.79

OVERALL BALANCE $23,544.91
CALENDAR

NOVEMBER 29, 2001
TOXNET on the Web
A one day workshop in San Diego, CA. For more information, please visit their web site at http://nnlm.gov/mar/online/description.html

JANUARY 30- FEBRUARY 2, 2002
NCNMLG/MLGSCA Joint Meeting, Scottsdale, AZ
For more information, please visit their web site at http://www.mlgsca.mlanet.org/jtmtg2002/

FEBRUARY 6, 2002
MLA satellite conference on PDAs.
Additional information in this issue, and also at: http://www.mlanet.org/education/telecon/pda/index.html

MARCH 22, 2002
NCNMLG Spring CE (Topic TBA)
Washington Hospital, Fremont, CA.

MAY 17-23, 2002
MLA 2002, Dallas, TX
Don't miss the show! MLA '02 in Dallas, Texas, May 17-23, 2002. To learn more go to www.mlanet.org. If you have trouble accessing MLANET, please use the IP address http://65.167.243.5/

DIRECTIONS FOR JOINING THE NCNMLG LISTSERVS

LISTSERV ADDRESS: ncnmlg@lanelib.stanford.edu

Everyone is encouraged to subscribe to the general listserv. These are very low-volume lists designed for communication of important information from NCNMLG to its members. The only time you will need to unsubscribe is when your e-mail address changes. In this case two actions are necessary. You will need to unsubscribe your old e-mail address and then subscribe the new address. This keeps our listserv current!

TO SUBSCRIBE:
Send a message to: majordomo@lanelib.stanford.edu
Leave the subject line blank
Type in body of the message: subscribe ncnmlg

TO UNSUBSCRIBE
Send a message to: majordomo@lanelib.stanford.edu
Leave the subject line blank
Type in body of the message: unsubscribe ncnmlg

TO SEND A MESSAGE:
Send a general e-mail: ncnmlg@lanelib.stanford.edu
2001/2002 NCNMLG Officers

President: Doug Varner 415.923.3240 varnerd@sutterhealth.org
President-Elect / Program Chair: Sara Pimental 415.202.3835 sara.pimental@kp.org
Past-President: Mary Beth Train 650.494.3269 mbt@netmagic.net
Secretary: Vickie Sanders 408.947.2647 vsanders@chw.edu
Treasurer: Annette Osenga 510.780.4599 aosenga@lifewest.edu
Nominating Committee Chair: Nancy Mangum 209.526.4500 mangumn@sutterhealth.org
Nominating Committee Member: Rikke Greenwald 650.725.5493 rikkeg@lanelib.stanford.edu
MLA Chapter Representative: Rebecca Davis 530.752.3271 radavis@ucdavis.edu
MLA Nominating Committee: Janice Perlman-Stites 650.991.6700 jperlman@chw.edu

2001/2002 NCNMLG Committee, Appointment and Task Force Chairs

Archivist: Keir Reavie 415.476.4519 reavie@library.ucsf.edu
Awards/Honors: Lisa Lott Jerant 530.754.5874 lljerant@ucdavis.edu
Bylaws: Dorothy Schmidt 916.781.1582 schmida@sutterhealth.org
CA Library Net Taskforce: Open
Continuing Education: Candace Walker 831.462.7738 cwalker@chw.edu
Credentialing Liaison (AHIP): Anne Shew 415.565.6352 shewa@sutterhealth.org
Documentation: Open
Electronic Resources Committee: Ed Bierman 650.853.4890 biermane@pamf.org
Bylaws: Chris Stave 650.725.4580 cstave@lanelib.stanford.edu
Exchange: Ron Schultz 415.292.0409 rschultz@ccpm.edu
Governmental Relations: Barbara Ryken 510.869.8692 bryken@samuelmerritt.edu
ILL Coupons: David Brown 510.987.3569 david.w.brown@kp.org
Long Range Planning: Open
Membership: Roger Brudno 530.532.8657 rbrudno@orohosp.com
MLA Membership Representative: Paul L. Connor 559.353.6170 connor@medisun.ucsfresno.edu
Newsletter: Karen Halverson 510.494.7009 karen_halverson@whhs.com
Paraprofessional/ Professional: Elyse Eisner 510.559.1540 eelisner@taylorlib.com
Parliamentarian: Linda Grix 916.944.1337 lgrix@jps.net
Programming: Open
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Public Relations: Cathleen LeGrand 415.876.0741 zanzibarfish@yahoo.com
Research: Terry Henner 702.784.4625 thenner@admin.unr.edu
Items for the NCNMLG Newsletter may be sent in electronic/digital format (text or WORD format preferred) to:

Karen Halverson  
Washington Community Health Resource Library  
2500 Mowry Avenue  
Fremont, CA  94538  
(510) 494-7009 <voice>  
(510) 742-9285 <fax>  
karen_halverson@whhs.com

The NCNMLG Newsletter is published 6 times a year: (July/August, September/October, November/December, January/February, March/April, May/June.

Copy for the January/ February newsletter is due by the 15th of January.